



संयुक्त आयकर आयुक्त का कार्यालय, कर्नूल रेंज
Office of the Joint Commissioner of Income Tax, Kurnool Range,
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Office Order/COVID-19/JCIT/KNL/20-21

Date: 18.04.2020.

OFFICE ORDER

As per Para 3 of the order/ Para 2 of the guidelines issued by MHA Vide No40-3/2020-DM-I(A) Dated 15.04.2020 which is reproduced below for ready reference

“Whereas, the consolidated revised guidelines will not apply in containment zones, as demarcated by States/UTs/District administrations. If any new area is included in the category of a containment zone, the activities allowed in the area till the time of its categorization as a containment zone, will be suspended except for those activities as are specifically permitted under the guidelines of Ministry of Health and Family Welfare(MoHFW), Government of India.....”

2. Further the Ministry of Health Medical & Family Welfare department under the Government of Andhra Pradesh in Memo.No./COVID-19/2020 Dt.18.04.2020 has given certain Instructions for resuming of limited operations from April 20th,2020 and has defined the “Red,Orange and Green Mandals/zones”. The relevant portion of the Order is reproduced as below for ready reference:

“As per the letter in reference 1 above, 11 districts out of the 13 districts in the state of Andhra Pradesh have been categorized as "hotspot districts with large outbreaks. This essentially means there are multi foci of infection in the state as well as the doubling rate of cases is 4 days and below. With 603 COVID positive cases registered in the state as on 18th April, the doubling rate of cases is 3.4 days. **The districts of Kurnool (2.5), Guntur(3.3), Chittoor(3.7), Anantapur (3.9) are doubling in less than 4 days while prakasam and Nellore have a doubling rate of 4 days. This shows the speed at which the infection is spreading which needs to be contained.**

MHA, Gol vide order under reference 2 above has exempted certain activities which can be taken up outside the red zones. In a manner that the Gol has classified districts based on the severity of the pandemic, it is proposed by the state Government to consider ,Mandal as an administrative unit for the purposes of effective containment and phased withdrawal of the “lockdown”. In AP we have a total of 676 mandals both in the urban and rural areas out of which 97 mandals are affected till date i.e. where positive cases have been diagnosed and these are being categorized as "Red mandals". All other mandals are categorized as “Green mandals” which may become red as and when new cases are detected. There are 158 containment clusters within the affected mandals and cities as on 18th April 2020, which may increase as, new cases get detected outside the existing clusters. A containment cluster includes all positive cases and their contacts within the limited area, which has a 3 kms radius from the epicenter of case/s with a buffer of 7 kms in rural areas and 5 kms in urban areas. Therefore it is decided that for the purpose of containment, the entire mandal/ adjoining mandals, through which the buffer extends so, will be treated as “Red mandal/Red zone,” for the purpose of the restrictions. **Further, as infection rate is higher in the urban areas of the state, all the "Red mandals" and all the cities/ towns/ municipalities will be under the extended lock down till May 3rd 2020 where the exemptions shall not apply.....”**

3. In view of the above, **Income Tax Office(Aayakar Bhavan) located in N.R.Pet, Kurnool, the Income Tax Office in Sanjeev Nagar, Nandyal and Aayakar Bhavan in Aspari Road, Adoni and the Income Tax Office in Nagarajupeta, Kadapa shall remain closed until the removal of "Containment Zone" or till the lockdown period, whichever is earlier. Further as per the Telephonic Conversation with the District Collector, Kadapa it is learnt that the Income Tax Office in Vasanthapeta,Proddatur is also in Red Zone/Containment zone, hence the Office in Proddatur shall remain closed until the removal of "Containment Zone" or till the lockdown period, whichever is earlier.**

4. In respect of the Income Tax Offices in the Other stations, the following Officers are designated as the Nodal Officers and are directed to act accordingly as per the directions in the MHA Order vide No.40-3/2020-DM-I(A) dated 15.04.2020 and as per the Government of AP, Department of HM&FW Memo.No./COVID-19/2020 Dt.18.04.2020 and a Compliance report shall be submitted to the undersigned.

5. However, in pursuance of guidelines issued by MHA Vide No40-3/2020-DM-I(A)Dated 15.04.2020, advisory issued by DoPT Vide F.No.11013/9/2014-Estt.A.IIIdated 17.04.2020, office order of Pr.CCIT AP&TS, in F.No.Pr.CCIT/AP&TS/Estt/Instructions/2019-20 dated 15.04.2020 and subsequent Guidelines issued by Pr. CIT, Tirupati vide F.No.Estt/PCIT/VJA/2020-21 dated 16.04.2020, letters to the District Collectors of Kurnool and Kadapa are written requesting to take cognizance of the reopening of the Offices and take necessary steps to enable the reopening of the Offices in the Kurnool Range. Further a letter is also written to the Kurnool Municipal Commissioner seeking the services in sanitising the Office Premise, Vehicles and Machinery entering the Office Premise. in the event of the offices becoming operational, the following officers are entrusted with the task to coordinate with the local Municipal authorities and take all measures as mentioned in the said guidelines like sanitization, Coordinating with district administration/ police (obtaining passes) etc and make sure smooth re-opening office.

S.No	Station	Name of the Officer
1.	Kadapa	1.)Sri.K.Satyanarayana,ITO, Ward-1,Kadapa 2.)Sri.P.Venkata Ramana, ITO,Ward-2,Kadapa
2.	Nandyala	1.)Sri.K.Srinivasa Prabu,ITO, Ward-1&2,Nandyal
33.	Adoni	1.)Sri.M.Sathanand Kumar,ITO,Ward-1(a/c),Adoni
4.	Proddatur	1.)Sri.M.Lakshman Rao,ITO,Ward-1,Proddatur 2.)Sri.B.Ramalakshmana,ITO,Ward-2,Proddatur

6. Further, the above officers are directed to prepare a Roster of staff after having interaction with staff and following guidelines issued by various authorities as stated above. The roster will come into effect on **the removal of "Containment Zone" or till the lockdown period, whichever is earlier.**

7. All officers/officials shall work from home till such time and remain in the Headquarters. They shall be communicable at all times and continue to be available on the phone.

Sd/-

(B.K.VISHNU PRIYA)

(बी के विष्णु प्रिय)

Joint Commissioner of Income Tax,

आयकर के संयुक्त आयुक्त,

Kurnool Range, Kurnool

कर्नूल रेंज, कर्नूल

Encl: As above.

To the concerned Officers.

Copy submitted to the Pr. Commissioner of Income Tax, Tirupati for information.